

**Date:** June 25, 2025

**To:** Board of Directors

**From:** Sam Desue, Jr.



**Subject:** **RESOLUTION NO. 25-06-30 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING THE TRANSFER OF APPROPRIATED FUNDS WITHIN THE FY2024-2025 BUDGET**

**1. Purpose of Item**

This Resolution requests that the TriMet Board of Directors (Board) authorize the General Manager or his designee to transfer \$3,000,000 in appropriated funds from TriMet's Safety & Security Division to the Transportation, Chief Operating Officer, Transit System & Asset Support, and Public Affairs divisions.

**2. Type of Agenda Item**

- ☐ Initial Contract
- ☐ Contract Modification
- ☒ Other: Transfer of Appropriated Funds Within the Adopted Budget

**3. Reason for Board Action**

Oregon Budget Law requires the Board to adopt a budget transfer Resolution if expenditures in any appropriation category are higher than shown in the original budget.

**4. Type of Action**

- ☒ Resolution
- ☐ Ordinance 1<sup>st</sup> Reading
- ☐ Ordinance 2<sup>nd</sup> Reading
- ☐ Other \_\_\_\_\_

**5. Background**

On May 22, 2024, the Board approved Resolution No. 24-05-31, adopting the FY2024-2025 annual budget and appropriating funds. The budget was based on the best available information at the time, because actual revenues and expenses are not always known when the budget is developed. Therefore, during the fiscal year, TriMet may need to internally transfer appropriated funds as necessary to match revised expenditure requirements by Divisions.

For example, on February 29, 2025, by Resolution No. 25-02-04, the Board approved the internal transfer of \$10,219,750 in appropriated funds to various divisions. Specifically, TriMet reallocated \$9,500,000 in appropriated general funds from the Safety & Security and Finance & Administrative Services divisions, and \$719,750 in appropriated STIF funds from the Engineering & Construction Division, to the Maintenance, Information Technology, Transit System & Asset Support, and Public Affairs divisions, and the Debt Service Program.

Pursuant to ORS 294.463, which regulates the transfer of appropriations among divisional appropriated funds, such transfers require Board approval. This housekeeping Resolution will approve the transfer of \$3,000,000 in appropriated funds from TriMet's Safety & Security Division to the Transportation, Chief Operating Officer, Transit System & Asset Support, and Public Affairs divisions, as described below:

- 1) \$2,100,000 will be transferred to the Transportation Division to support utilization of state resources for LIFT vehicle purchases;
- 2) \$500,000 will be transferred to the Chief Operating Officer Division to support unanticipated changes in staffing;
- 3) \$250,000 will be transferred to the Public Affairs Division for customer service resources, increased contractual services and marketing efforts to increase ridership; and
- 4) \$150,000 will be transferred to the Transit System & Asset Support Division for Bus Operator and CDL Training programs.

All four budget transfers will stem from the Safety & Security Division. Appropriations are possible due to the national police shortage and a slower than expected rate of filling the contract law enforcement positions in the Transit Police Division.

**6. Financial/Budget Impact**

This transfer is an internal reallocation of budgeted funds and will have no impact on TriMet's Adopted FY2024-2025 budget. This action will move budget appropriations among five divisions.

**7. Impact if Not Approved**

If the Board chooses not to approve this Resolution, the District may exceed its legal appropriation limits within the FY2025 budget for the respective divisions.

**RESOLUTION NO. 25-06-30**

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TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING THE  
TRANSFER OF APPROPRIATED FUNDS WITHIN THE FY2024-2025 BUDGET**

**WHEREAS**, on May 22, 2024, the TriMet budget for FY2024-2025 was adopted and funds were appropriated by the Board of Directors (Board); and

**WHEREAS**, TriMet has statutory authority under ORS Chapter 294 to internally transfer appropriated funds from and to various appropriation units or TriMet Divisions; and

**WHEREAS**, TriMet wishes to internally transfer appropriated funds from the Safety & Security Division to the Transportation, Chief Operating Officer, Public Affairs, and Transit System & Asset Support divisions; and

**WHEREAS**, pursuant to ORS 294.463, a Resolution approving these budget transfers must be adopted by the Board;

**NOW, THEREFORE, BE IT RESOLVED:**

1. That these budget transfers shall conform with applicable law.
2. That the FY2024-2025 appropriated budget amounts shall be revised as follows:

**FY2024-2025 Adopted Budget (as amended by Resolution No. 25-02-04)**

<b>Operating Program:</b>	<b>Existing Appropriation</b>	<b>Transfer In (Out)</b>	<b>Revised Appropriation</b>
Chief Operating Officer Division	\$1,121,920	\$500,000	\$1,621,920
Transportation Division	\$335,907,829	\$2,100,000	\$338,007,829
Transit System & Asset Support Division	\$21,461,290	\$150,000	\$21,611,290
Public Affairs Division	\$22,020,656	\$250,000	\$22,270,656
Safety & Security Division	\$78,479,533	(\$3,000,000)	\$75,479,533
<b>Total Appropriation</b>	<b>\$458,991,228</b>	<b>\$0</b>	<b>\$458,991,228</b>

3. That the General Manager or his designee is authorized to implement these budget transfers.

Dated: June 25, 2025

  
Presiding Officer

Attest:

  
Recording Secretary

Approved as to Legal Sufficiency:

  
Legal Department